

Sage WageEasy

Award Table

Conditions	Questions	Salary	Full time
Normal Hours	How many hours make up a standard working week, i.e, 35, 38 or 40 hours?		
Rates Weekday Sat Sun Public Holiday	Do employees get paid any extra for working on the weekend? Are weekend hours part of normal hours or are they considered overtime?		
Day Overtime	How many hours can an employee work in a day before they receive overtime?		
Period Overtime	How many hours can an employee work in a period before they receive overtime (i.e., 38 hours in a week, 76 hours in a fortnight, etc)		
Public Holidays	What happens when employees work on a public holiday? For instance, do they get a higher loading and/or a day in lieu? What happens when they don't work?		
Shift Mon – Thurs	Do employees get loadings when they work before or after a specific hour of the day, i.e., 7am or 7pm. For instance, late night Friday shopping. Or night shift.		

Shift Fri			
Shift Sat			
Shift Sun			
Meal break	Are meal break penalties paid? For instance, if they work 5 hours without a break?		